

## GREAT AYTON PARISH COUNCIL

Minutes of the monthly Parish Council meeting held at The Discovery Centre on Tuesday 13<sup>th</sup> January 2026 - 7pm.

**Present:** Cllr Greenwell, Cllr Greer, Cllr Healy Dufosse-Belton, Cllr Kirk (Chair) and Cllr Mason.

**In Attendance:** Angela Livingstone (Clerk), Cllr Moorhouse (North Yorkshire Council (NYC) Cllr, Lee Marley (Cemetery and Services Superintendent), Representative of Climate Action Stokesley and Villages group (CAsaV) & BUGs.

**26.1 Apologies for absence** Apologies for absence were received from Cllr Baylin and Cllr Blackmore. The reasons for absence were accepted. There were no declarations of interest.

**26.2 Minutes from the Parish Council Meetings held on Tuesday 2<sup>nd</sup> December 2025.**

It was RESOLVED to APPROVE the minutes of the Parish Council meeting held Tuesday 2<sup>nd</sup> December 2025 as a true and accurate record. Minutes were signed by the Chair.

**26.3 Police report**

To receive monthly report from North Yorkshire Police –1<sup>st</sup> – 30<sup>th</sup> Nov 2025 - No of incidents: ASB Personal: 1 - ongoing issues with neighbour, ASB Nuisance: 2, Criminal Damage: 2, Burglary: Commercial: 1 – theft of 5 bicycles, hard drive and a computer from barn, Theft (including from shops): 2, Violence Against the Person: 1 – dog bite 1, Other crimes: 1 – ongoing issues with neighbour, 1 – concern for safety. Total This Period: 12. 1<sup>st</sup>-31<sup>st</sup> December ASB Personal: 6 – same complainant, ASB Nuisance: 9, Criminal Damage: 1 – same group of youths also causing ASB issues 1, Burglary: Residential: 1 – theft of motorbike from garage, Violence Against the Person: 1 - ongoing issues with neighbour. Total This Period: 19. Cllr Moorhouse informed of attendance at a multi-agency meeting earlier today, which had talked of problems in Thirsk and Northallerton.

**26.4 Report from NYC Councillor** – Cllr Moorhouse informed of progress with the riverbank footpath, she was advised of a barrier in place to restrict access and a tendering exercise with planned works in June 2026. CAsaV Representative informed that she had contacted NYC and the Environment Agency regarding the bridge on the way to Little Ayton, the proposal was that the river be left to find its own course and it will be monitored locally.

The Chair confirmed that the following items would be discussed out of order on the agenda.

**26.9.3 Village Appearance** - CAsaV/BUGs Meeting with Open Spaces working party on 26th November update – CAsaV Representative gave the following information. CAsaV proposed to keep the Bug Trail going and leave the posts in place from April 2026. She informed that Heritage Lottery funding was given to keep the website/app in place until end of March 2026. She proposed that this was no longer hosted on Visit Great Ayton and she would attempt to get a redirect to save replacing current information on plaques and posters, then to be hosted for free on CAsaV from April 2026. Cllr Healy Dufosse-Belton had suggested adding Bug Trail posts on Google Maps once app is discontinued. CAsaV was to continue providing booklets to GADC. Posters and posts were still in good condition on Parish Council and Broadacre land and would be retained. All items APPROVED.

Details on the Great Ayton - Action for Pollinators: plan produced June 2019 were to be forwarded to the Clerk to circulate. The CAsaV Representative enquired if this should be updated as many of the items had been completed and a conclusion/summary could be included together with additional information on current and planned works. APPROVED to be worked on for completion June 2026.

*Cllr Moorhouse left the meeting.*

Wildflower meadow - Additional planting of wildflowers and alder buckthorn following a survey undertaken by Martin Partridge, Chair of Yorkshire Branch of Butterfly Conservation was suggested. The Clerk mentioned the need for this planting to be within the community areas in the allotments. APPROVED planting in the Wildflower meadow and additional support when required within the allotment site.

Brighten Up Great Ayton group (BUGs) – It was APPROVED that this group would continue to work with the Parish Council but as a subgroup of CAsaV and retain the Brighten Up Group name.

Information sharing on the Parish Council Facebook page and working with GAPC – It was APPROVED that information would be shared on Facebook such as new Himalayan Balsam group, working parties and relevant meetings. Work would continue to identify future projects linked to Council's plans/policies for Open Spaces/Biodiversity. Councillors asked that the BUGs group looked at spending some time on the entrances to the village.

**26.8 Correspondence** - Endeavour Way - Meeting held 15.12.25 – confirmation had been requested that the Parish Council had no objections prior to consultation on 20mph limits. CAsaV Representative and the Clerk advised information from the meeting including that NYC were costing the project and suggested they could pay for this. The project included

for Roundels on the road surface at Easby Lane. It was advised that the Margaret Mawston trust (now under Two Ridings) did have some funds which could be used on the 20mph area at this end of the Endeavour Way route. It was advised that the Highways Officer had suggested that an informal consultation was held in the village prior to a statutory consultation. Councillors discussed views on the need for 20mph limits in the village as due to parked cars and traffic it was difficult reaching higher speeds. The CASaV Representative informed that people were found to be more inclined to walk or cycle when there was a lower speed limit in place. The Chair agreed that he had attended online sessions which confirmed this from research in Wales, London and Cornwall. Information from insurance companies also supported the reduced limit. He would circulate when further sessions were offered. **ACTION: Chair**

*CASaV Representative left the meeting and the Chair returned to the agenda.*

## 26.5 Allotments

26.5.1 Update from COF application – The Chair advised that he believed that all information required by developer for the planning application had been submitted, and that NYC had completed research. A report was awaited from the planning department for the committee meeting scheduled 12<sup>th</sup> February.

26.5.2 Allotment committee meeting minutes - circulated for information.

26.5.3 Allotment current matters report provided – Concerns - 7.12.25 - Damage to gate, lock cut, 1 allotment damaged. New part ordered and fitted. 18.12.25 - Email sent to tenant who had been sighted twice leaving the gate open when entering the allotments and blocking the lane to plots where parking, reminding him of the tenancy agreement. Councillors RESOLVED that if this tenant was sighted again leaving the gate open his tenancy agreement should be terminated. 6.1.26 -Water leak, Mr Marley was called to site on the evening and located the burst pipe on a tenant's plot, he needed to shut off water to part of the allotment site. He had been working on site since attempting to trace the full pattern of illegal pipework in this area, this occurred annually when illegal pipework which was substandard froze and burst. He had looked to put a new standpipe up on the corner of the allotment site as the previous pathway was not being used, but this would require a trench being dug by machine. Councillors discussed reinstating the path and ensuring that any illegal pipe works were disconnected. Clerk to write to tenants when needed informing of the need for access to check for illegal taps. Continued reports of rats from the Community Orchard causing damage to property, Mr Marley advised of his need to stop administering rat poison in December to ensure compliance with DEFRA. He advised of a further complaint today with concerns regarding damage to a pigeon loft. It was discussed that there had been issues with this plot prior to it being earmarked as a possible orchard site with many letters sent to the ex-tenant. Cllr Mason to see if there had been any progress since he had last requested. **ACTION: Cllr Mason**

Available gardens 9c1, 43B, 44A2, 74. Work needed to 28a, 29a and 30a before these can be rented, and 30b would be used to access these plots. A cost had been received for the machinery needed to complete these works at a cost of £300, plus costs for skips needed. APPROVED. **ACTION: GAPC Team**

Allotments not available - 36b due to clay surface 11a/12a Proposal for community garden, 21b/22b Proposal for community orchard.

Current amount collected in the allotment fund bank account on 1.1.26 = £51,521.79

## 26.6 Planning Matters

26.6.1 **Planning applications – Consultation Responses.** –Councillors discussed applications and the following was agreed.

Application ref / Address	Description of Works	Parish Council responses
NYM/2025/0692 Bike Base, The Old Stables, Dikes Lane	Application for variation of condition 2 (material amendment) of planning approval NYM/2018/0732/FL to allow changes to site layout, roof material and flue (part retrospective).	Councillors agreed that NYMNPA planning will ensure compliance, no comments.
ZB25/02184/MBN Rose Farm Yarm Lane	Application to determine if prior approval is required for the proposed conversion of an agricultural building into 4 dwellings	Councillors discussed the application and RESOLVED to object due to the following reasons: An inappropriate site and development. The existing building is a cattle pen not a barn. The steel structure may be sound (only 10/11 years old). A new roof, cladding and brick base are referred to, this is a major alteration and appears to be a new build not a conversion. There was no public transport in the area. <b>ACTION: Clerk</b>

Application ref / Address	Description of Works	Parish Council responses
ZB25/02279/TPO 100 Guisborough Road	Application for works to a tree subject to a Tree preservation Order 19/00009/TP02 (Oak) Remove side shoots around trunk up to 2m high.	No comment

#### 26.6.2 Planning decisions by LPA – Noted

Planning Ref/Address	Description Of Work
ZB25/01913/FUL 31 Langbaugh Close	Application for single storey extension to rear and new roof to existing rear offshoot. The decision on this proposal was: <b>Granted.</b>
ZB25/01359/FUL The Vicarage Low Green	Change of use of lawned area to create a footpath for public use. Installation of boundry fencing. Remove existing entrance gates. The decision on this proposal was: <b>Granted.</b>
ZB25/01814/FUL 28 Rosehill	Proposed bay window extension. The decision on this proposal was: <b>Granted.</b>
ZB25/01967/FUL Studio Botez Anchor Wood Cottage 17 Newton Road	Demolition of Conservatory and construction of Single Storey extension. Construction of demountable extension within Car Port. Widening of existing vehicular access into site. The decision on this proposal was: <b>Granted.</b>

#### 26.7 Lease Approval – Village Hall and Yatton House

Village Hall - There had been no further contact, signed paperwork was awaited. Yatton House – The Solicitor had queried land registry information, and the Clerk had forwarded original documents.

#### 26.8 Correspondence and Information from Clerk

To receive and review the correspondence and information details and decide upon necessary actions.

##### 26.8.1 Correspondence for discussion-

From	Details
Endeavour Way	Discussed earlier in the meeting.
Residents	Emails regarding erosion to bank/bridge/telegraph pole Little Ayton- EA informed NYC responsible for ordinary watercourse area, NYC contacting Northern Powergrid re pole – Discussed earlier in the meeting.
Stokesley Community Care	Donation request and information on usage – The Clerk gave additional information on this matter and the Parish Council RESOLVED: GAPC would like Stokesley Community Care to hold a meeting involving other Parish Councils to find additional information on what can be done for the charity if all Parish Councils were involved. <b>ACTION: Clerk</b>
Cllr Moorhouse update from Waste Team on street sweeping	Confirmation of 16-week sweep, request for any areas of concern to be reported. A Facebook post had requested information on where was in need of street cleaning and details were fed to NYC.
Resident	Concerns of road conditions/potholes Mill/Race Terrace – Clerk had forwarded to Cllr Moorhouse.
Residents	Concerns re potholes at High Green roads – Councillors discussed the need to obtain legal advice on rights GAPC have as landowner and rights of those who live around High Green. <b>ACTION: Clerk</b>
Beyond Housing	Low cost homeownership Ingleby Arncliffe – No action.
Resident	Dog muck – It was confirmed that there was still a dog warden but he also completed other duties. It was agreed that this was an ongoing concern. An idea was mentioned that schools could have a further campaign with new posters.

##### 26.8.2 Correspondence for information

Nat West	Rate reducing to 0.85% from 0.95% on reserve account
Resident	16 Linden Close overhanging branches
River Leven	Sub catchment group
Resident	Concern of leaves on ground round Wall of Remembrance
Resident	Enquiry how to rename house forwarded to street naming and numbering for support

**26.9 To receive reports/information from Councillors and decide upon necessary actions.**

Item	Information	Action / Comments
26.9.1 Facilities	Waterfall Park	Information being collated for refurbished panel and additional prices needed for proposed fencing to rear of the Victorian urinal
	Play Area	Further funds had been deposited, now £3,414.67 in GAPC account. An additional £700 had just been deposited to add to this figure, by Mountain Rescue from the Santa Sleigh event. Further fundraising was ongoing and a donation was awaited of £1000 from the Freemasons. A constituted group is being set up and a bank account being opened.
	High Green	Irreparable bench removed, new memorial bench to be considered if any residents' request
	Cemetery	Concerns from team regarding tardy funeral paperwork provision from Co-op funeral care. Mr Marley asked for a change and to request that all paperwork was returned to him five days prior to a funeral, he advised that the crematorium have this rule. <b>APPROVED.</b> Clerk to email providers. <b>ACTION: Clerk</b> Recent request received enquiring if a grave for a recently deceased resident could be located close to family members. There was space within the area in Section M for an additional row for the future and it was <b>APPROVED</b> that a place on this row could be used. <b>ACTION: GAPC Team</b>
	Yatton House GAPC Team	A replacement door was needed on the GAPC office at Yatton House site. Two quotes had been received for wooden door, prices at £320 or £455. Both were local known tradespeople, and the lower price option was <b>APPROVED</b> <b>ACTION: Mr Marley</b> Three quotations had been circulated for the proposed storage building, the Chair suggested.
	Public Convenience	Painting quotes still to be progressed. A contact was provided at the meeting and the GAPC Team would progress. <b>ACTION: GAPC Team</b>
	Captain Cook Memorial Garden	To be removed from agenda.
26.9.2 Village Events	Christmas events	Carols on the Green event £663.90 raised for Action for Children charity. The PA system which had been recommended to purchase was found to be too quiet and had been returned. The tree lights had failed during the time they were on the tree and when checked it was found that a new power cord was required. This was reattached to a separate supply for this year but a new item would be purchased in time for the 2026 Christmas tree erection.
	Summer Fete 13 <sup>th</sup> / 14 <sup>th</sup> June	An email had been received from Bill Columbi at the Teesside Wind Band enquiring if the band were still wanted for the fete. Clerk to confirm dates and progress what is required. To progress fete details and commence inviting the stall holders/fairground rides and food stalls. <b>ACTION: Clerk</b>
26.9.3 Village Appearance	BUGs group meeting	Discussed earlier in the meeting.
26.9.4 Website / social media		Update on progress with website/emails, to progress WCAG2.2 proposal to implement all actions as per section 1.1 previously agreed and to progress gov.uk domain and emails for Councillors. Problems with SSL certificate rectified in December. Cllr Healy Dufosse-Belton had met with Studio Botez regarding some changes to pages required and some updates were being implemented at the end of January. The Clerk informed that she would now request that the WCAG2.2 works as agreed were completed at a cost of £1010. This quote may need updating as this was some time ago. <b>ACTION: Clerk</b>
Any update from	Community	To progress litter picking events – awaiting better weather.

Item	Information	Action / Comments
Parish Councillors or the GAPC Team	Volunteering events	

## 26.10 Financial Reports

To receive and approve items on the Accounts Report. Receipts and Payments to 13<sup>th</sup> January 2026 were **AGREED** as **RECEIVED** and it was **RESOLVED** that the payments list be signed as approved in accordance with Financial Regulations.

### **ACCOUNTS REPORT – MEETING 13<sup>th</sup> January 2026**

#### Receipts

Paid From	Description	Date	Amount £
Yatton House	Annual rent	16.12.25	£500.00
donations	from carols on the green	22.12.25	£663.90
Coop funeral	Funeral cost	23.12.25	£1,100.00
A Marley	Playpark fundraising	24.12.25	£956.67
		<b>TOTAL</b>	<b>£3220.57</b>

#### Payments

Paid to	Description	Date	Amount £
G Ward	supply and install wrought iron bench Low Green	26.11.25	paid £ 870.00
Alan Dale	dig grave 4th and 7th November	2.12.25	paid £ 800.00
Nat West	bank charges 1.11 - 28.11	2.12.25	dd £ 18.22
North Yorkshire Council	Advance monthly bin collection charges	1.12.25	dd £ 71.51
Sam Turner & Sons	Pedestrian Gate for allotment	3.12.25	£ 411.00
Sam Turner & Sons	Empire red/white barrier tape 75mm x 500m	5.12.25	£ 9.20
Sam Turner & Sons	Postfix 20kg x 4	5.12.25	£ 19.96
Sam Turner & Sons	Paper towel economy for workshop	5.12.25	£ 27.95
Gear4Music	500W PA system 2 wind shields	8.12.25	Paid/returned £647.96
A Livingstone	Med UKcardiac science G5 adult pads	9.12.25	paid £ 64.80
Gatmaster	Latch bolt 10-30mm Iss 2	11.12.25	Paid £ 30.06
Sam Turner & Sons	sapphire rat bait 20kg	11.12.25	£ 139.99
Valda Energy	electric parish centre and cemetery	12.12.25	dd £ 30.66
Everflow	Water in Cemetery, Allotments and toilets	13.12.25	dd £ 304.74
UK Fuels Limited	Van diesel	14.12.25	dd £ 45.72
Sam Turner & Sons	Pipe clips	15.12.25	£ 2.59
Lex Autolease	Van lease	16.12.25	dd £ 473.67
BNP Paribas leasing	Kubota mower	16.12.25	dd £ 456.00
Sam Turner & Sons	25m cable reel for PA system	17.12.25	£ 49.99
Gary Frankish	collect, erect and remove Xmas tree plus additional work	17.12.25	£ 500.00
Garbutt Brothers Purple Skip hire	8cu yard skip	20.12.25	£ 294.00
Royal Oak Hotel	band members drinks	22.12.25	£ 75.95
Alan Dale	dig grave 17th December	30.12.25	£ 400.00
Valda Energy	public toilets electric	14.12.25	dd £ 40.27
Staff/HMRC/pensions	December wages inc tax, NI and pension	22.12.25	£ 7,885.97
donation	Action for Children		£ 663.90
A Livingstone	Gov.UK Title Records/Plan High Green	13.1.25	£ 14.00
		<b>TOTAL</b>	<b>£14348.11</b>

## 26.11 Governance Requirements

The Clerk had circulated the IT policy, Risk Management Policy and Business Continuity plan. The details of these were discussed and the Parish Council risk management arrangements were reviewed and approved by the authority. The Clerk would ensure that the Business Continuity plan was fully updated. To be added to the website. **ACTION: Clerk**

*Exclusion of the Press and Public - In accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting if required.*

Next Meeting – Tuesday, 3<sup>rd</sup> February 2026 7pm at the Discovery Centre.

Signature

Date

Clerk: Mrs Angela Livingstone – [clerk@great-ayton.org.uk](mailto:clerk@great-ayton.org.uk)